

PLEASANTVIEW FIRE PROTECTION DISTRICT
MEETING OF THE BOARD OF TRUSTEES
TUESDAY, JANUARY 8, 2008- 7:00PM
FIRE STATION #1, 1970 PLAINFIELD ROAD
LAGRANGE HIGHLANDS, IL 60525

I. CALL TO ORDER

Trustee Kubicki called the meeting to order at 7:00PM

Roll Call

Kubicki - Aye

Smith - Absent

Gay - Aye

II. MOTION TO ACCEPT MEETING MINUTES

Roll Call

Kubicki - Aye

Smith - Absent

Gay - Aye

All ayes. Motion carried.

IV. MOTION TO ACCEPT WARRANTS AND DISBURSEMENTS

Trustee Smith moved to accept the warrants and disbursements. Trustee Gay seconded.

Roll Call

Kubicki - Aye

Smith - Absent

Gay - Aye

All ayes. Motion carried.

V. MOTION TO ACCEPT TREASURER'S REPORT

Trustee Gay moved to accept the Treasurer's report with one correction. Chief Hermes requested the revenue figure of \$430,000 be moved to the miscellaneous revenue column from the refunds and reimbursements column as this was shown in the budget. Trustee Kubicki seconded.

Roll Call

Kubicki - Aye

Smith - Absent

Gay - Aye

All Ayes. Motion carried

VI. ATTORNEY'S REPORT

Attorney Broida informed the Board of the following:

1. No status hearing date has been received on the real estate tax exemption with Ill Dept of Revenue.
2. Attorney Broida is following up on a real estate tax issue for the property north of the station. His investigation uncovered the issued and he will take care of fixing it a no charge to the District.

VII. CHIEF'S REPORT

Chief Hermes reported on the following

1. NIAFPD - Conference is the weekend of January 31-February 3, 2008.
2. Call was received from Bill Hudson of Countryside asking for documents regarding the microorganisms used at Station #4. The was done many years ago and we do not believe they were used at that station. No paperwork was found. City of Countryside looked at the dirt and it appears there may be some decontamination issues to be done. Because Pleasantview technically is still the name of record, permission was requested to have Attorney Broida see what the facts are in this case. There is a meeting at 10:00 am on Thursday at City Hall if anyone wishes to attend.

VIII. FIRE COMMISSIONERS REPORT

No report

IX. COMMITTEE REPORT

None

X. OLD BUSINESS

None

XI. NEW BUSINESS

None

XII. COMMENTS FROM AUDIENCE

Tim Cole presented the audit and informed the Board the staff does a good job. He cited significant changes will lapse over into next year regarding internal controls. The bar has been raised and we the auditors have to report. One is preparation of financial statements and segregation of duties and compensating controls. A detailed study will be done this year and we will discuss what to do and what not to do. We will give feedback, but ultimately it is the decision of the governing body. This year the language was harsher in the audits. A recommendation is to have an internal control manual by next audit but not necessary, but a clear understanding of the controls between the governing body and the auditors needs to be established. The fund balances are coming back, but it was due to the recent lateness of the tax cycle.

Trustee Kubicki requested a monthly spreadsheet report showing tax receipts for at least five years. Tim Cole indicted Virchow Krause would provide this report.

XIII. EXECUTIVE SESSION

None

XIV. ADJOURNMENT

Trustee Kubicki motioned to adjourn the meeting. Trustee Smith seconded. The regular meeting adjourned at 7:20 Pm PM.

Roll Call

Trustee Kubicki - Aye

Trustee Smith - Absent

Trustee Gay - Aye

All ayes. Motion carried.

RESPECTFULLY SUBMITTED:

RONALD P. KUBICKI	ABSENT	JAMES GAY
PRESIDENT	FRANK SMITH	SECRETARY
	TRUSTEE	

